



MONTENEGRO
Ministry of Economy and Ministry of Health
MONTENEGRO ENERGY EFFICIENCY PROJECT

Request for Expressions of Interest
Detailed Energy Audit and Technical Design Consultant for the Children's
hospital and Disease institute in Clinic Centre of Montenegro and I set of
buildings
No: MNE-EE-7637-CQ-CS-13-C.2.7

LOAN NUMBER: 7637-ME

Montenegro has received a loan from the International Bank for Reconstruction and Development (IBRD) in the amount of € 6.5 million equivalent toward the cost of the Montenegro Energy Efficiency Project (MEEP), and intends to apply part of this loan to payments under the contract for Detailed Energy Audit and Technical Design Consultant for the Children's hospital and Disease institute in Clinic Centre of Montenegro and I set of buildings.

Description of Services:

The selected Consultant shall be hired to:

1) Prepare Detailed Energy Audit Reports for chosen buildings.

Consultant shall perform Detailed Energy Audits for selected buildings taking into account findings of the Preliminary Energy Audits provided by the Client. Consultant shall consider typical energy efficiency (saving) measures related to building envelope, heating and cooling systems, domestic (sanitary) hot water preparation and indoor lighting. Its findings and recommendations, Consultant shall report in Detailed Energy Audit report previously agreed with the Client.

2) Prepare technical (design) documentation in compliance with local legislation and prepare technical parts of tender documents

Consultant shall prepare technical (design) documentation as required by the relevant Montenegrin technical regulations, codes and standards. Technical parts of bidding documents for procurement of goods and works shall be prepared in accordance with the World Bank's requirements.

3) Assist the Client bidding and in technical evaluation of the received bids under the tender for VRV system for Children's hospital and Disease institute in Clinic Centre Podgorica.

The Consultant shall assist the Client:

(i) in bidding process providing clarifications and answers to the technical questions of bidders as well as at pre-proposal conference; (ii) with evaluation of technical part of bids, namely shall check the technical compliance of the bids. The Consultant will give his opinion about potential deviations identifying severe (may have high impact on the technical performances) and minor (having lower impact on technical performances) deviations.

Duration:

It is expected that Design Consultant shall perform the service from the beginning of September 2013 and to complete service by the end of March 2014.

Expressions of interest:

The Montenegro Energy Efficiency Project team now invites eligible Consultant firms to indicate their interest in providing the services. Interested Consultant firms must provide information indicating that they are qualified to perform the services:

- **General qualification of the firm:** Documents defining the constitution or legal status, place of registration, and principal place of business of the Consultant firm;
- **Qualification of the consultant (firm) relevant to the assignment:** Interested Consultant should submit references of assignments from similar projects in the last 5 years (from the beginning of 2009 until the date of submission of Expression of interest). Reference should contain: investor data to whom work supervision was performed, project description, contract value for performed services and implementation period.
- **Professional staff generally available:** List of the permanent key staff that is generally available for this kind of work;

Consultant firm may submit other documents considered important, and which are not listed above to justify general qualifications and qualifications relevant to the assignment.

According to the Law on spatial planning and object building (Official MN Gazette, no:51/08 and no: 34/11) the successful Consultant firm shall provide before the contract signing licenses for design of civil-construction works, electrical installations (including lighting) and HVAC installation, issued by responsible state authority;

According to the Law on energy efficiency (Official MN Gazette, no: 29/10) the successful Consultant firm shall provide before the contract signing authorization to perform energy audit, issued by responsible state authority.

Consultants may associate to enhance their qualifications. The associations should clearly indicate the form of the association (Joint-venture, sub-consultancy; member in charge; other member/s and or sub-consultants). Joint ventures should submit letters of intent indicating their intent to form a joint venture if awarded the contract and shall provide the above mentioned information for each member of the joint venture.

Consultants may only submit one expression of interest. If a Consultant submits or participates in more than one expression of interest, such expression will be disqualified. However, sub-consultants, including individual experts, may participate in more than one expression of interest only in the capacity of sub-consultants.

A consultant will be selected in accordance with the procedures for Selection Based on Consultants' Qualification (CQ) set out in the World Bank's [*Guidelines: Selection and Employment of Consultants by World Bank Borrowers*](#) (May 2004, revised in October 2006 and May 2010).

Interested consultants may obtain further information at the address below, from 09:00 to 17:00 hours.

Expressions of interest must be delivered to the address below by **September 05, 2013**.

**Technical Services Unit
Ministry of Finance
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