



INVITATION FOR BIDS

INSTALLATION OF SOLAR SYSTEMS ON HOUSEHOLDS UNDER PROJECT MONTESOL

1. Ministry of Economy of Montenegro, in cooperation with United Nations Environmental Programme (UNEP) and Italian Ministry for Environment, Land and Sea (IMELS), implements the project MONTESOL, aimed at offering an attractive and sustainable financial mechanism for obtaining a retail loan to install Solar Water Heating (SWH) systems. For the MONTESOL project, funds in the amount of 1 million USD were envisaged for project implementation and management and specifically to subsidize the interest rate of commercial banks.
2. In order to successfully implement the program MONTESOL, the selection procedure of dealers/installers of solar water heating systems will be undertaken. This procedure shall include the suitable solar water heating system equipment that will be built into the customers' facilities.
3. ***ME/SEE, which is hereby representing the Ordering Party, hereby invites all dealers and/or installers of solar-water heating equipment to apply to this Invitation for Bids (IFB) and prepare offers to be evaluated, assessed and included as partners in the MONTESOL project.***
4. The offer shall comply with eligibility and evaluation criteria, as well as all terms and conditions outlined in the tender documentation available by request on e-mail: info@ee-me.org until the deadline for submission of offers. The bidder is required to leave contact details for the future reference.
5. The Bidder shall bear all costs associated with the preparation and submission of his Bid, and the Employer shall in no case be responsible or liable for those costs. Any clarification to this Tender documentation must be requested in writing, either electronically (e-mail) or using the print media (courier and fax).
6. Offers are to be submitted in accordance with specifications outlined in Tender documentation Section 7: Preparation of Bids and Section 9: Submission of Bids. Deadline for submission of offers is **13.04.2012 by 15:00h (CET)** to the following addresses:

(1) copy to: Ministarstvo ekonomije – Sektor za energetske efikasnost Rimski trg 46 81000 Podgorica MONTENEGRO	(1) original to: United Nations Environmental Programme - Energy Branch Myriem Touhami 15, rue de Milan F-75441, Paris CEDEX 09 Paris, FRANCE	(1) copy to the evaluator: dr Theotokis Pafelias Tzavela 49, GR-152 31, Halandri, Greece
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7. Evaluation criteria :

Evaluation criteria	% of points
Experience in delivery and installation of solar systems	30
Quality of the equipment including standards and certificates	25
Personnel qualification	20
Economic and financial capability	15
Experience on Montenegrin market	10

The cut-off given is used solely for the purpose of reference to understand which aspects are more important than others. Generally speaking, all companies that fulfill minimum formal, technical and professional requirements set in this IFB will be considered as Eligible SWH dealer/installer

8. Contact information :

Ministry of Economy
Sector for Energy Efficiency
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81000 Podgorica
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