

Invitation for Pre-qualification

Country: **Montenegro**
Employer: **Ministry of Economy**
Project Name: **Energy Efficiency Program in Public Buildings**
Closing Date: **19/06/2015**
Ref. No.: **BMZ Nr. 202080554**
Funding Source: **German Financial Cooperation Funds via KfW-Development Bank**
Type of notice: **Invitation for Pre-qualification**

In the framework of the German-Montenegrin Financial Cooperation, Ministry of Economy, the Employer, has received a development loan from the KfW Entwicklungsbank to be used for the Energy Efficiency Program in Public Buildings in Montenegro. The Employer will use a portion of the available funds for the payments of the work to be performed under the contract for which this Invitation for Pre-qualification is issued.

The Employer now invites sealed applications from eligible Applicants for the energy efficient reconstruction and modernization of buildings at eight (8) educational building complexes in two Clusters as listed below, under jurisdiction of Ministry of Education (MoE).

The educational facilities are grouped in two Clusters.

Cluster V consists of four (4) educational building complexes,

Cluster VI consists of four (4) educational building complexes.

Applicants may submit applications for either only one of the two clusters, or for both clusters.

The Employer reserves the right to award the contracts for Cluster V and Cluster VI separately, even if the prequalified Applicants provide applications for both clusters.

Cluster V

Educational building complex 1:

- Kindergarten "Naša radost", Herceg Novi

Educational building complex 2:

- Secondary school "Petar I Petrović Njegoš", Danilovgrad

Educational building complex 3:

- Kindergarten "Irena Radović", Danilovgrad

Educational building complex 4:

- Primary school "Njegoš", Cetinje

Cluster VI

Educational building complex 1:

- Primary school "Bedri Elezaga" Vladimir, Ulcinj

Educational building complex 2:

- Primary school "Milorad Musa Burzan", Podgorica

Educational building complex 3:

- Secondary vocational schools "Vaso Aligrudić", "Marko Radović" and "Spasoje Raspopović", Podgorica

Educational building complex 4:

- Primary school "Božidar Vuković Podgoričanin", Podgorica

The Employer intends to prequalify firms and joint ventures for the invitation for bids for the following contract to be funded from part of the proceeds of the loan:

The general scope of the Works shall cover civil-construction works, thermal-technical services, electrical services, sanitary (water supply and sewage) services and shall include, but not be limited to the following: dismantling of existing equipment and its temporary site storage (disposal), procurement of materials and equipment, packing, transport and storage to the site, insurance of the works, installation of the equipment, commissioning, trial operation and obligations during defect notification period (for equipment for which applicable) and preparation of as-built design.

Applicants may submit applications for either only one of the two clusters, or for both clusters. In the case of bidding for both clusters, different key personnel must be provided for each cluster, as the works will be executed in parallel.

Pre-qualification and tendering for the contract is open to firms or joint ventures from all over the world except otherwise it would contradict KfW's procurement policies and rules.

Execution of the Works and the Contract Documents itself shall be framed by standard contract conditions: Conditions of Contract for Construction (First Ed. 1999) for Building and Engineering Works designed by the Employer, as published by the International Federation of Consulting Engineers (FIDIC) 1st Edition 1999 (Red Book), ISBN 2-88432-022-9.

For the purpose of pre-qualification, Applicants must demonstrate that they substantially satisfy the following minimum requirements:

- a) United Nations Security Council Resolution - Not having been excluded by an act of compliance with UN Security Council resolution;
- b) Conflict of Interest - No conflicts of interest;
- c) Laws or official regulations - Not having been legally barred from the procurement process in Montenegro on the grounds of previous violations of regulation on fraud and corruption;
- d) Declaration of Undertaking - Submission of Declaration of Undertaking;
- e) History of Non-Performing Contracts - Non-performance of a contract did not occur within the last five (5) years prior to the deadline for Bid submission based on all information on fully settled disputes or litigation;
- f) Pending Litigation - All pending litigation shall in total not represent more than fifty percent (50%) of the Bidder's net worth and shall be treated as resolved against the Bidder;
- g) Financial Performance - Submission of audited balance sheets for the last five (5) years to demonstrate the current soundness of the Bidder's financial position and its prospective long term profitability;
- h) Average Annual Contract Turnover - Minimum average annual turnover of 4 million (4,000,000) EUR, within the last five (5) years for Cluster V, and minimum average annual turnover of 4 million (4,000,000) EUR, within the last five (5) years for Cluster VI. If the Bidder submits bids both for Cluster V and VI, a minimum average annual turnover of 8 million (8,000,000) EUR within the last five (5) years is required. In case of a Consortium/Joint Venture, the turnover of the Lead Company will be considered.
- i) General Experience – The Applicant shall be a well reputable contractor in the field of construction and/or refurbishment of buildings. The Applicant shall provide evidence that he has successfully executed at least ten (10) projects of similar nature and complexity as a leading contractor within the last seven (7) years. The Leader of a Joint Venture shall be an experienced construction and/or refurbishment company.
- j) Company licences for construction works, thermal technical works, electrical services and water and sewage installations, required by the MNE Law on Spatial development and Construction of structures (Official Gazette of Montenegro no 51/08 and no 34/11).

The pre-qualification will be based on the Applicant meeting the minimum pass/fail criteria aforementioned as documented by the qualification forms filled in by him.

The number of prequalified firms is limited up to max five (5) per cluster. If the number of Applicants is exceeding five (5) per cluster, a choice is made based on the extent of submitted references under consideration of the actuality, the extent and the comparability of the references with the services that are subject to the invitation for pre-qualification

Only firms and joint ventures that have been prequalified under this procedure will be invited to tender.

Pre-qualification documents can be obtained electronically in PDF format free of charge upon submission of a written request to the address below:

**Ministry of Economy
Directorate for Energy Efficiency
Rimski Trg 46
81000 Podgorica
Montenegro
Phone: +382 (20) 482 238,
Fax: +382 (20) 234 081,
E-mail: sandra.sipcic@ee-me.org
Attention: Mrs Sandra Šipčić**

This request must be accompanied by a cover letter, clearly stating the name of the company and the country of domicile.

The procurement process and applications, the evaluation procedure for the pre-qualification and the subsequent selection process will have to be acceptable under the “Guidelines for Procurement of Goods, Works and associated Services in Financial Cooperation with Partner Countries”, available on KfW’s website¹.

The **pre-qualification applications must be duly completed and delivered to the above address, on or before 19/06/2015** at 12:00 (noon), local time. The pre-qualification applications shall be delivered through the **archive** of the Ministry of Economy, where the time and date of submission will be officially recorded. Applications which are received late will be rejected and returned unopened.

In case of any discrepancies between the original and the copies, the information included in the original shall prevail.

The Applicant has to submit the original, four hard copies and two digital copies of the pre-qualification applications. The original, three hard copies and one digital copy (digital copy shall include all documents, including scans of original signed letters and declarations) of the application documents shall be submitted to the above address.

One hard copy and one digital copy shall be sent directly to the following address **on or before 19/06/2015** at 12:00 (noon. Local time Montenegro):

KfW Bankengruppe
Division Europe
LEa/3 Energy - Environment – Transport
Attention Mr. Bodo Schmülling
Palmengartenstr. 5-9
60325 Frankfurt am Main
Germany

Podgorica, May 2015

¹ <https://www.kfw-entwicklungsbank.de/Download-Center/PDF-Dokumente-Richtlinien/Vergabe-E.pdf>