



MONTENEGRO
Ministry of Economy
Second Energy Efficiency Project - MEEP 2

Request for Expressions of Interest
for
Consultant for development of public buildings inventory
for energy efficiency (EE4GreenMNE)

Loan No: 8870-ME

Reference No. **MNE-MEEP_2-8870-ME-CQ-CS-19-1.5**

The Government of Montenegro has received a loan in the amount of EUR 6 million from the International Bank for Reconstruction Development (IBRD) toward the cost of the **Second Energy Efficiency Project-MEEP 2**, and intends to apply part of the proceeds to payments for consulting service to the engagement of the **Consultant for preparation of energy efficiency inventory of state-owned and local government buildings** on activities under MEEP 2. The MEEP 2 have aims to: (i) finance retrofit of additional 18 health buildings, (ii) establish the monitoring system of energy consumption and (iii) develop a sustainable energy savings capture model that will enable the use of the funds, obtained by savings for implementation of future energy efficiency projects. The MEEP 2 project will finance EE measures designed to generate considerable energy savings. Eligible measures include: retrofits of object envelopes (including façades, windows, roofs and doors), heating and cooling system upgrades (including fuel switching), lighting and domestic hot water systems

The objective of the assignment is preparation of Energy Efficiency **inventory of state-owned and local government buildings**. The data from inventory will be later used for the purpose of establishing the Central Information System for Energy Efficiency. Namely, the project Energy Efficiency Program in Public Buildings, Phase II (EPPB II) funded by the “KfW” and implemented by the Ministry of Economy, between others has the aim to introduce an integrated energy management system in facilities refurbished under EPPB, including design and establishment of an integrated Central Information System for Energy Efficiency that will cover all public buildings in Montenegro. The development of the software for the Central Information System for Energy Efficiency is not part of this assignment.

The Consultant firm will carry out the following four main tasks in close cooperation with the MEEP 2 PIU:

- **Task 1: Collection of the general data per state and local self-government institutions**, including: name of institution, address, municipality, gross or net area, number of users, number of electric meter, consumed electricity per months in 2018 and 2019, number of water meter, consumed water per months in 2018 and 2019.
- **Task 2: Preparation of unified electronic database energy efficiency inventory of state and local self-government buildings (in further text EE4GREENMN)**. The EE4GREENMN should

contain data collected by Task 1, as well the energy efficiency (EE) data to be collected by the questionnaire (Task 3).

- **Task 3: Collection of the EE data from the field.** The total number of buildings from which the EE data should be collected should not exceed the number of 2.000 buildings.
- **Task 4: Analysis of Data and Findings / Final presentation**

Consultant is responsible for organization and execution of all above tasks, which needs to be conducted over the period of 8 months.

*The detailed **Terms of Reference (TOR)** for the assignment can be obtained at the addresses given below.

The **Ministry of Economy** and **Ministry of Health** through the Technical Service Unit (TSU) now invites eligible **Consultant firms** (“the Consultants”) to indicate their interest in providing above services. Interested Consultants must provide information indicating that they have the required qualifications, key staff and relevant experience to perform the Services. Qualified consulting firms and their professional staff for this assignment should have extensive experience in the field of services mentioned above. The required minimum experience should be demonstrated by similar tasks performed during the last 5 years. The proposed Key Staff / persons should have at least 5 years of general experience and at least 3 years in the field same or similar to this assignment. Consultant firm may submit other documents considered important and which are not listed above, to justify general consultant’s qualifications and qualifications relevant to the assignment.

Consultants may associate to enhance their qualifications. The associations should clearly indicate the form of the association (*Joint-venture; consortium; member in charge; other member/s and or sub-consultants*). Joint ventures should submit letters of intent indicating their intent to form a joint venture if awarded the contract and shall provide the above mentioned information for each member of the joint venture. Interested consultants may obtain further information at the address below from 9-15 hours local time.

The attention of interested Consultants is drawn to paragraph 3.14 of the **World Bank’s Procurement Regulations for Investment Project Financing (IPF) Borrowers’, issued in July 2016**, setting forth the World Bank’s policy on conflict of interest. A Consultant will be selected in accordance with the Quality Cost Based Selection (CQ) method set out in the World Bank’s *Procurement Regulations for Investment Project Financing (IPF) Borrowers’, issued in July 2016*.

Expressions of interest must be delivered by e-mail and in a written form to the addresses stated below (in printed form/ Envelope should clearly indicate Ref.No: MNE-MEEP_2-8870-ME-CQ-CS-19-1.5). Deadline for submission is **September 23, 2018, 15,00h** local time.

Ministry of Finance
Technical Service Unit

Attn: Zoran Mijović, Senior Procurement officer
Address: Jovana Tomaševića 2 (Stara zgrada Vlade)
81000 Podgorica,
Crna Gora
Tel: +382 20 201-695
Fax: +382 20 201-697
e-mail zoran.mijovic@mif.gov.me